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31st October 2022

Dear Colleague,

Safeguarding and Safer Recruitment: Letter of Assurance

I am writing to confirm that the Oxfordshire Motor Project - Trax is committed to safeguarding and that all staff has been through the appropriate recruitment/police-enhanced DBS checks. We also undertake safer recruitment processes, which include:

- Photo ID has been checked
- Proof of address has been checked
- Evidence of the right to work in the UK has been checked (where applicable)
- Criminal overseas checks have been conducted (where applicable)
- Evidence of relevant qualifications has been seen
- Checks for prohibition from teaching and restrictions from teaching in EEA countries have been undertaken (where appropriate).

All staff in our employment have also completed the relevant safeguarding training, including PREVENT and the OSCB Generalist Safeguarding training where appropriate. We can also confirm we have named First Aid trained staff available at all times. Please refer to our Policies on our website under Legal for more information on Safeguarding, Child Protection, and Safer Recruitment.

Yours sincerely,

Peter D Wilks.

Peter Wilks
Chief Executive Officer
Oxfordshire Motor Project, Trax